

**BLAIRSVILLE-SALTSBURG SCHOOL DISTRICT**  
**102 School Lane**  
**Blairsville, PA 15717**  
**724-459-5500**  
**April 16, 2008**

**Final Agenda**

1. Call to Order
2. Pledge of Allegiance and Silent Meditation
3. Roll Call
4. Presentation by L. Robert Kimmel and Associates regarding building projects and renovation options.
5. Approval of the minutes of the March 19, 2008, Regular Meeting
6. Indiana County Technology Center Report - Mr. M. Smith
7. ARIN Report – Mr. Rowley
8. Legislative Report – Mr. M. Smith
9. Standing Committee Report
10. State/Federal Programs Update – Mrs. Hanley
11. Administrative Reports – Principals’ Reports (attachment to agenda under information)
12. Remarks
  - a. Citizens’ Remarks
  - b. Remarks to Citizens
13. Items of Business Regarding Finance:

**Motion to approve and/or ratify action on School Finance items 13a through 13g, in accordance with provisions of the Public School Code and Series 600 of the District Policy Manual, as hereinafter described:**

- a. The Board of Directors hereby approves a project selection for building projects/renovations, as presented by the district architect, L. Robert Kimmel and Associates, to be detailed in the official minutes of this meeting.
- b. Financial Reports – The Board of Director at this time shall consider ratification/approval of current School District financial reports including the treasurer’s report, all of which have been provided the Board in advance of tonight’s meeting and will be included in the official Minutes of this meeting.
- c. Payment of Bills – The Board shall consider ratification/approval of all the bills paid from the school district funds since the last regular meeting of the Board of Directors on March 19, 2008, with the exception of check #5383 to D. LaMantia and Company Incorporated. Bill listings were provided to the Board prior to tonight’s meeting and will be included in the official Minutes of this meeting.
- d. Payment of Bills – The Board of Directors shall consider ratification/approval of check #5383 to D. LaMantia and Company Incorporated.

- e. The Board of Directors hereby approves the Indiana County Technology Center 2008-2009 General Operating Budget of \$2,683,745 with an anticipated contribution by the Blairsville-Saltsburg School District at \$521,486, based on 82 students, a 3.78% increase from the 2007-2008 school year. The budget was distributed to each Board member for review prior to this meeting.
- f. The Board of Directors hereby authorizes the administration to advertise for bids of uniforms for the Saltsburg Middle/High School band and majorettes. Due to time constraints the Board authorizes the administration to advertise, receive bids and place orders as specified on the bid requests. Cost is not to exceed \$65,000 and will be paid from the capital reserve fund.
- g. The Board of Directors hereby approves the rental of mobile air conditioning units for the Saltsburg Middle/High School auditorium from May 5, 2008 through June 5, 2008 from *Union Chill Mat Company* of Zelienople, PA in the amount of \$9,930 for two units plus in-house services provided by district personnel and an additional unit for \$7,150 if necessary. This will be paid from the capital reserve fund. (Quote attached.)

**For Board Action by Roll Call Vote on Finance Items 13a through 13g.**

14. Items of Business Regarding Curriculum:

There are no items for approve for Business Regarding Curriculum.

15. Items of Business Regarding Personnel:

**Motion to approve Personnel items 15a through 15s in accordance with provisions of the Public School Code and Series 300, 400 and 500 of the District Policy Manual, as hereinafter described:**

- a. The Board of Directors hereby approves the following conference/workshop requests (copies of all requests are attached for information purposes):

Name	Activity	Dates
Marx, Graig BHS	1. Approval to attend a conference on leadership, motivational speaking and curriculum development in Grosse Pointe, Michigan. Cost to include \$20 registration; \$350 travel; \$30 meals; \$75 substitute; \$100 lodging. Total \$575.	4/25-26/08
Lopata, Kevin BHS	2. Approval to attend a conference for Classrooms For the Future Coaches in Hershey. All costs to be funded through the CFF grant.	5/1-2/08

- b. The Board of Directors hereby approves the following school trip requests (copies of all field trip requests are attached for information purposes):

Building/Grade	Activity	Cost	Date(s)
SMHS	1. Remembering Adam Field Trip	\$178	4/14/08
BMS – Gifted Support	2. PA Middle School Computer Fair	\$1675	4/22-23/08
BMS – 8 <sup>th</sup> Grade	3. Johnstown Heritage Museum	\$502	4/25/08
BHS Math Students	4. IUP's 44 <sup>th</sup> Annual Mathematics Competition	\$189	4/29/08
BMS – 6 <sup>th</sup> & 7 <sup>th</sup> Grd	5. Try Math A Lot! Competition at IUPJ.		4/3/08
SMHS – Science	6. IUP Annual Science Festival	\$209	5/2/08
BHS – AP Physics	7. Kennywood Physics Day	\$1441	5/8/08
SES – 4 <sup>th</sup> Grade	8. Punxsutawney Discovery Weather Center	PTA	5/8/08
SMHS – Student Council	9. Student Council Day at PNC Park in Pittsburgh.	\$150	5/8/08
BHS – Art Student	10. Carnegie Museum	\$265	5/15/08
SES – 6 <sup>th</sup> Grade	11. Laurel Caverns	PTA	5/30/08
BSSD French Students	12. Quebec Winter Carnival	\$630 – Nurse	1/29-2/2/09

- c. The Board of Directors hereby approves the following individuals as professional substitute teachers for the 2007-2008 school year:

	<b>Name</b>	<b>Residence</b>	<b>Certification</b>
1.	Todaro, Jessica	Greensburg	Elementary
2.	Sheeler, Megan	Boyertown	Secondary Math
3.	Machak, Karen	Seward	Elementary
4.	Stefan, Ryan	Indiana	Special Education

- d. The Board of Directors hereby approves the following non-professional substitutes for the 2007-2008 school year:

	<b>Name</b>	<b>Residence</b>	<b>Classification</b>
1.	Shaffer, Nadine	Blairsville	Summer Custodial
2.	Carr, Pam	Saltsburg	Summer Custodial
3.	Summerson, Alex	Saltsburg	Summer Custodial

- e. The Board of Directors hereby approves the following spare bus drivers and aides for the Blairsville-Saltsburg School District as employees of Smith Bus Company and contingent upon receipt of all required documentation according to Board Policy #817.

	<b>Name</b>	<b>Residence</b>
1.	Doyle, Harvey	Blairsville
2.	Erickson, Richard	Shelocta
3.	Stouffer, Ron	Derry
4.	Holby, Thomas	Blairsville

- f. The Board of Directors hereby approves the “Early Retirement Incentive” addressed in the memorandum of understanding between the Blairsville-Saltsburg School District and the Blairsville-Saltsburg Education Association in effect from August 27, 2005, through August 26, 2009, the extension of notification from March 1 to April 30, 2008, for the end of the 2007-2008 school year retirements. It is understood that this approval does not set any precedence beyond the 2007-2008 school year. (copy of memorandum of understanding included with the agenda)
- g. The Board of Directors hereby approves the request of *Jessica Scardina*, teacher at Saltsburg Elementary School, for leave without pay under the provisions of Article XIII, Leaves, Paragraph C, with an effective commencement date and return to work date to be provided to the District by the employee, provided, however, that such unpaid leave shall not exceed twelve (12) months, as provided for under Article XIII, paragraph C, anticipated date of leave to begin April 11, 2008.
- h. The Board of Directors hereby approves the long-term substitute position for *Rebecca Koscho*, for Saltsburg Elementary School, effective April 14, 2008, through the end of the 2007-2008 school year at a salary of \$20,000 prorated to number of days worked, based on a 184 day school year, with no additional benefits.
- i. The Board of Directors hereby approves the long-term substitute position for *Ryan Stefan*, for a learning support class at Blairsville Middle School, effective April 14, 2008, through the end of the 2007-2008 school year at a salary of \$20,000 prorated to number of days worked, based on a 184 day school year, with no additional benefits.
- j. The Board of Directors hereby approves the resignation request, due to retirement of *Gerald R. Gasperini*, English teacher at Blairsville High School, effective the last day of the 2007-2008 school year, under the provisions of the bargaining unit contract memorandum of understanding. Mr. Gasperini has been employed with the district for the past 37 years.
- k. The Board of Directors hereby approves the resignation request, due to retirement of *Toni C. Manfredi*, guidance secretary at Blairsville High School, effective June 27, 2008. Mrs.

Manfredi has been employed with the district for 25 years. It is further understood that the administration will post and/or advertise to fill this vacancy in accordance with the provisions of the bargaining unit contract.

- l. The Board of Directors hereby approves the resignation request, due to retirement of *Ellen Jane Kokolis*, elementary teacher at Blairsville Elementary, effective the last day of the 2007-2008 school year, under the provisions of the bargaining unit contract memorandum of understanding. Mrs. Kokolis has been employed with the district for 35 years.
- m. The Board of Directors hereby approves the resignation request, due to retirement of *James Orvosh*, elementary teacher at Blairsville Elementary, effective the last day of the 2007-2008 school year, under the provisions of the bargaining unit contract memorandum of understanding. Mr. Orvosh has been employed with the district for 35 years.
- n. The Board of Directors hereby approves the resignation request, due to retirement of *Joanne M. Stefanelli*, elementary teacher at Blairsville Elementary, effective the last day of the 2007-2008 school year, under the provisions of the bargaining unit contract memorandum of understanding. Ms. Stefanelli has been employed with the district for 38 years.
- o. The Board of Directors hereby approves the resignation request, due to retirement of *Susan Jack*, reading specialist at Blairsville Elementary, effective the last day of the 2007-2008 school year, under the provisions of the bargaining unit contract memorandum of understanding. Mrs. Jack has been employed with the district for 23 years.
- p. The Board of Directors hereby approves the resignation request, due to retirement of *John P. Chakot*, guidance counselor at Saltsburg Middle/High School, effective the last day of the 2007-2008 school year, under the provisions of the bargaining unit contract memorandum of understanding. Mr. Chakot has been employed with the district for 24 years.
- q. The Board of Directors hereby approves the resignation request, due to retirement of *Karen Smith*, reading specialist at Saltsburg Elementary, effective the last day of the 2007-2008 school year, under the provisions of the bargaining unit contract memorandum of understanding. Mrs. Smith has been employed with the district for 30 years.
- r. The Board of Directors hereby approves the resignation request, due to retirement of *Anna McIntire*, custodian for the district for the past 30 years, effective September 26, 2008. It is understood that this vacancy will be posted and/or advertise as per bargaining unit guidelines.
- s. The Board of Directors hereby approves the attached list of supplemental one-year contracts for the 2008-2009 school year. (attached)

**For Board Action by Roll Call Vote on Personnel Items 15a through 15s.**

16. Policy:

**There are no Policies for approval at this time.**

17. Other Business:

**Motion to approve Other Business items 17a through 17b in accordance with provisions of the Public School Code and Series 300, 400 and 500 of the District Policy Manual, as hereinafter described:**

- a. The Board of Directors hereby approves the adoption of the 2008-2009 school calendar as presented.
- b. The Board of Directors hereby authorizes a budget workshop meeting for May 3, 2008, to begin at 9:00 a.m. with the location to be determined.

**For Board Action by Roll Call Vote on Other Business Items 17a through 17b.**

18. Report of the Superintendent

19. Report of the Solicitor

20. Adjournment

**SUPPLEMENTAL CONTRACT POSITIONS - Attachment**

2008-2009

	Blairsville			Saltsburg		08-09 Salary
	<b>Football</b>			<b>Football</b>		
1.	1st Assistant Football Coach	Rick Artley	53.	1st Assistant Football Coach	Jim Berkey	\$4748
2.	2nd Assistant Football Coach	Neil Stone	54.	2nd Assistant Football Coach	TBD	\$3934
3.	3rd Assistant Football Coach	Jim Buckles	55.	3rd Assistant Football Coach	Glenn Richards	\$3866
4.	4th Assistant Football Coach	Michael Funyak	56.	4th Assistant Football Coach	TBD	\$3866
	<b>Boy's Basketball</b>			<b>Boy's Basketball</b>		
5.	Head Coach	Mark Zerfoss	57.	Head Coach	Jeff Clawson	\$5131
6.	Junior Varsity Coach	TBD	58.	Junior Varsity Coach	Steve Thomas	\$3819
7.	Jr. High Coach	Rick Artley	59.	Jr. High Coach	Gary Stitt	\$3432
8.	Jr. High Assistant Coach	Michael Funyak	60.	Jr. High Assistant Coach	John Forte	\$3432
	<b>Girl's Basketball</b>			<b>Girl's Basketball</b>		
9.	Head Coach	Graig Marx	61.	Head Coach	Donald Stitt, Sr.	\$5131
10.	Junior Varsity Coach	TBD	62.	Junior Varsity Coach	Thomas Lasher	\$3819
11.	Jr. High Coach	TBD	63.	Jr. High Coach	Geoffrey Dixon	\$3432
12.	Jr. High Assistant Coach	Graig Marx	64.	Jr. High Assistant Coach	Laura McDermott	\$3432
	<b>Volleyball</b>			<b>Volleyball</b>		
13.	Head Coach	Tammy DiLoreto		Combined	XXXXXXXXXX	\$3489
14.	Assistant Coach	Meghan Rodowski		Combined	XXXXXXXXXX	\$2332
15.	Jr. High Coach	TBD	65.	Jr. High Coach	TBD	\$2332
16.	Jr. High Assistant Coach	TBD	66.	Jr. High Assistant Coach	TBD	\$2332
	<b>Wrestling Combined</b>					
17.	Varsity Coach	Jaison Blystone		Combined	XXXXXXXXXX	\$5131
18.	Junior Varsity Coach	TBD		Combined	XXXXXXXXXX	\$3819
19.	Jr. High Coach	TBD		Combined	XXXXXXXXXX	\$3432
20.	Jr. High Assistant Coach	TBD		Combined	XXXXXXXXXX	\$3432
	<b>Baseball Combined</b>					
21.	Head Coach	Mark Zerfoss		Combined	XXXXXXXXXX	\$3277
22.	Assistant Coach	TBD		Combined	XXXXXXXXXX	\$2332
	<b>Softball Combined</b>			<b>Softball</b>		
	XXXXXXXXXX	XXXXXXXXXX	67.	Head Coach	Debra Shirley	\$3277
	XXXXXXXXXX	XXXXXXXXXX	68.	Assistant Coach	Bernie Stadtmiller	\$2332
	<b>Track - Combined</b>					
23.	Boy's Head Coach	Jim Berkey		Combined	XXXXXXXXXX	\$3608
24.	Boy's Assistant Coach	Geoffrey Dixon		Combined	XXXXXXXXXX	\$2411
25.	Girl's Head Coach	Melissa Milanak		Combined	XXXXXXXXXX	\$3608

26.	Girl's Assistant Coach	TBD		Combined	XXXXXXXXXX	\$2411
	<b>Golf - Combined</b>					
27.	Coach	Scott Stuchal		Combined	XXXXXXXXXX	\$3028
	<b>Cross Country - Combined</b>					
28.	Coach	Dan Cunkelman		Combined	XXXXXXXXXX	\$3028
	<b>Cheerleading</b>			<b>Cheerleading</b>		
29.	Senior High Cheerleaders	Lisa Fodor	69.	Senior High Cheerleaders	Jennifer Woodring/Deanna Fink	\$3359
30.	Junior High Cheerleaders	Ronda Halldin	70.	Junior High Cheerleaders	Barb Elwood/Jessica Stitt	\$2240
	<b>Band/Choral</b>			<b>Band/Choral</b>		
31.	Band Director, High	Alice Moore	71.	Band Director, High	Mary Jo Zetts	\$4160
32.	Band Director, Middle	Alice Moore	72.	Band Director, Middle	Mary Jo Zetts	\$918
33.	Assistant Band Director	TBD	73.	Assistant Band Director	TBD	\$1941
34.	Choral Director, High	Randy Thorn	74.	Choral Director, High	Mary Jo Zetts	\$1315
35.	Choral Director, Middle	Randy Thorn	75.	Choral Director, Middle	Mary Jo Zetts	\$918
36.	Musical Director	Randy Thorn	76.	Musical Director	TBD	\$2595
37.	Musical Music Director	Alice Moore	77.	Musical Music Director	TBD	\$2445
38.	Drama Director	Randy Thorn	78.	Drama Director	TBD	\$1136
39.	<b>Band Front Sponsor</b>	TBD	79.	<b>Band Front Sponsor</b>	Kara Petro	\$2272
40.	<b>Newspaper Advisor</b>	TBD	80.	<b>Newspaper Advisor</b>	TBD	\$1428
41.	<b>Yearbook Advisor</b>	TBD	81.	<b>Yearbook Advisor</b>	Debra Shirley	\$3178
	<b>Class Sponsors</b>			<b>Class Sponsors</b>		
42.	9 <sup>th</sup> Grade	Beth O'Barto with Jennifer Shirley	82.	9 <sup>th</sup> Grade	Kathy Muir	\$697
43.	10 <sup>th</sup> Grade	Karen Kunkle	83.	10 <sup>th</sup> Grade	Melissa Milanak	\$697
44.	11 <sup>th</sup> Grade	TBD	84.	11 <sup>th</sup> Grade	Tracy Richards	\$2153
45.	12 <sup>th</sup> Grade	TBD	85.	12 <sup>th</sup> Grade	Kathy Muir	\$1866

	<b>Department Chairpersons</b>			<b>Department Chairpersons</b>		
46.	Social Studies	Rick Lowman		86.	Social Studies	Jim Berkey \$1566
47.	Science	Kevin Lopata		87.	Science	Tracy Richards \$1566
48.	English	TBD		88.	English	Dana Metzgar \$1566
49.	Mathematics	Greg Kaylor		89.	Mathematics	Lisa Shimer \$1566
	<b>Assistant to Principal</b>			<b>Assistant to Principal</b>		
50.	BMS	Fred Popp		90.	SMHS	Debra Shirley w/ Tracy Richards \$1792
51.	BHS	Rick Lowman				\$1792
52.	<b>Athletic Director - BHS</b>	Rick Lowman		91.	<b>Athletic Director - SMHS</b>	Glenn Richards \$6259

Revision Date 4/10/08