



Dear Parents & Guardians of Room _____,

First, I would like to say *THANK YOU* to all who volunteered or sent in treats for the Harvest Party. Our children had a great time. Your help was greatly appreciated.

I am writing to you today to remind you that our Holiday Party is approaching quickly. I know that we are all very busy during this time of year. However, if you have not already signed up to volunteer or send in a snack or treat but you would like to for the Holiday Party - please call me.

The Holiday Party will be held on Friday, December 18th from 1:30 PM - 2:30 PM. Just as a reminder, there are _____ students in our classroom. Also, we have the following allergies in our room:

_____.

Once again, thank you for your help and I look forward to another fun party for our children!

Happy Holidays,

