

BLAIRSVILLE-SALTSBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
November 17, 2009

The November meeting was held Tuesday, November 17, 2009, at the Administration Office. The meeting was called to order at 1:35 p.m. by Jim Brida, in the absence of Eric Kocsis. Minutes from the October meeting were read and approved. In attendance were:

Jim Brida	R.J. Johnston (via conf. call)
Turk Burkley	Nancy Powell
Nellie Clark	Pat Rosborough
Dan Cunkelman	

Absent: Eric Kocsis, Linda Deluca
Visitors: None.

Unfinished Business:

The inspection of BMHS was done by Turk, Dan and Jim. The following findings were reported and discussed:

- Checked all permits and inspection tags. All were in compliance.
- Reported that a teacher in a high school classroom is stretching a cable across the room, which is presenting a tripping hazard for students.
- BMS Office – Plastic runner is taped and needs replaced with another type of mat because the plastic gets slippery when wet.
- BMS Back Door and Foyer – Mat is missing. Pat said it was removed because it gets wet from water seeping in under the door causing it to get moldy and smell. The area outside of the door has a low spot and water pools in that area and then runs under the door.
- BHS Cafeteria – Floor of walk-in freezer is slippery. The plastic curtains that keep the humidity down are tied back, defeating their purpose and they are not effective. Jim would like to clean the freezer out this summer and put special tape on the floor that will help to keep it from being so slippery.
- AV Room – cluttered. Needs cleaned out.
- Cafeteria Storage Room – Very cluttered. Also needs cleaned out. Jim would like to get a special lock for the storage room because things are being taken without his knowledge and not being returned.
- Bricks outside of BMHS Auditorium – A teacher reported that the bricks outside of the auditorium are lifting, causing a tripping hazard. He said that after the Veteran's Day program, quite a few of the elderly participants needed help to walk over the area so that they would not fall.
- Joe Baker signed off on the inspection form for BMHS.

Follow-up action for SES walk thru was also discussed.

- Boiler Room has been cleaned.
- Desks used for tutoring are still in the entry ways but since they are not blocking the doorway they will stay there.
- The fountain that is plugged has been shut down.
- Discussed ways to correct the problem of the slippery floor in the SES freezer, Jim thought about putting a piece of carpeting on the floor for the time being or checking on some type of footwear to cover shoes before entering the freezers.

Other unfinished business discussed:

- Jim created a new building inspection form for the committee to look over and approve. After discussing a few changes to the form, a motion was made by Turk and seconded by Dan to approve the format. Motion approved.

New Business:

- Administration Office – a secretary hurt her arm when she tried to catch a heavy binder that was falling off the table. Dan is going to check around to find a company who can scan the information in the binders, making it easier to do research.

Committee Reports:

Dan reported that the “Right To Know” training for new employees can be found on the District web site above the Safety Committee pull down.

Discussed the need to create a form for employees to complete after they have been trained on the “Right To Know” presentation. This form will then be placed in their personnel file since every employee must have “Right To Know” training.

Suggestion Box:

None.

Miscellaneous:

None.

The next meeting is scheduled for Tuesday, December 8, 2009 at 1:30 at SMHS. Pat and R.J. will do the walkthrough of SMHS. The meeting was adjourned at 2:10.

Respectfully submitted,

Nancy Powell
Secretary