

BLAIRSVILLE-SALTSBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
March 16, 2010

The March meeting, held at Saltsburg Elementary School, was called to order at 1:40 p.m. by Eric Kocsis. Minutes from the January and February meetings were read and approved. In attendance were:

Jim Brida	Eric Kocsis
Dan Cunkelman	Nancy Powell
R. J. Johnston	Pat Rosborough

Absent: Turk Burkley, Nellie Clark, Linda Deluca
Visitors: None.

Unfinished Business:

- Pat and R.J. inspected SES. Ants were found in the school, and D-Bug was notified.
- Desks are still in the entry way, but are not blocking the entrance.
- Everything else is okay.

Other unfinished business discussed:

- Dan contacted a company to scan the old retirement records for the District. Eric would like him to pursue the project and let us know cost, etc.
- Eric is to present the panel of doctors and facilities to be used for Workers' Compensation claims at the March board meeting.

New Business:

Eric met with Mark Nease of School Claims Service who noted two safety findings and made the following recommendations:

- Both maintenance and cafeteria personnel must start wearing safety glasses when working around hazardous materials or when working outdoors.
- We have to educate all personnel on how to prevent falls. Everyone should be made aware that they are to have at least three out of four points free at the same time in order to keep balanced.
- Eric will soon be renewing the Worker's Compensation application.

We had seven incidents reports since the last meeting:

- SES Custodian – Hurt back while moving lunch tables. Notice Only.
- A secretary fell on the stairs when she caught her foot. Notice Only.

- SMHS Custodian – Fell on the ice in the parking lot.
- SMHS custodian – Was opening a bucket of cleaner and it splashed in his eyes.
- BHS Maintenance – Slipped and fell inside the doorway of Admin office because ice was on the bottom of his shoes.
- SES Cafeteria Worker – Was burned with hot food when she was bumped by another worker. Record Only.
- BES Teacher – Fell on the ice in the parking lot.

Committee Reports:

- An update of all MSDS sheets for the school district is almost complete.
- Eric is going to have Gleason Insurance take care of safety training this summer. Hopefully we can have a training on lifting and transferring and also possibly on prevention of slips and falls.

Suggestion Box:

- None.

Miscellaneous:

- None.

The next meeting is scheduled for Tuesday, April 13, 2010 at 1:30 at BES. Turk and Jim will do the walkthrough. The meeting was adjourned at 1:50 p.m.

Respectfully submitted,

Nancy Powell
Secretary